

CONTRACT REVIEW CHECKLIST**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	Yes
Consistent with Florida, federal and local laws	Yes

Contract Terms:

Comments

Term (Duration of Contract)	Extended until February 28, 2006
Termination Clause	N/A
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	N/A
Confidentiality Provision	N/A
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	N/A

Business Principles:

Comments

Sound Business Principles	N/A
Reasonableness of Fees	Please refer to page _____.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to page _____.

Other Issues:

Comments

Conflict of Interest Disclosures	N/A
Non-Negotiable Issues	N/A
Miscellaneous Issues	N/A
Appropriate Departmental Sign-off	Yes

Special Considerations: ___ The only revision is the time extension. _____The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO By: Kimberly (toad) 11/17/05
By: Attorney (Name and Date)